



Present: Eric Webb (EW) Chair and the following committee members:  
Janet Ambrose (JA), Betty Borfiga (BB), Marian Dornier (MD), Alan Storie (AS), Barry McLean (BM) Vice Chair,

Minutes Taken By: Alan Storie (AS)

Apologies: Caroline Knight (CK), Marion Dornier (MD)

Absentees: Charles Ashworth (CA)

EW welcomed everyone and went through house keeping procedures.

Approval of Minutes from December's 2017 Meeting. Minutes proposed by (BM) and seconded by (BB)

Resignations confirmed since AGM – Bob Sleeman, Ruth & Raymond

**1. Food allergies & Management (AS)**

Discussion was to have pamphlets produced.

*Responsibility to acquire facts & compile pamphlet needs to be clarified*

**2. Online consultations:**

Discussion of pros and cons - (BM) was in favour and (AS) opposed the idea of this.

Conclusion - survey needs to be done amongst patients to ascertain percentage of those in favour and against.

Concern – how can a doctor adequately examine a patient via a monitor and assess what was wrong?

*(CK) has spoken to (EW) and after clarification from the Surgery business manager –the Stovell House doctors and team are not looking at online consultation 'for the time being.'*

**3. Health Week Planning;**

Although, front of surgery used last year this did not attract many people. Consideration was given to an alternative location and suggestions were the front of Coop Lower Addiscombe Road.

(AS) has sent text to local councillor to find out getting permission for this.

Other considerations:

- Time for Saturday's Event 7th July 2018 between 11 and 1pm;
- Advertising in local shops;
- Refreshments to be organised
- Getting guest speakers to come to surgery during the week;
- Timetable for events;
- Charities – Red Cross, Carers Association, British Heart Foundation, Ovarian & prostate Cancer Care.

*CK sought clarification on all above matters with EW.*

*CK will create posters and notices to be placed in shop windows and in surgery.*

*Which members will contact appropriate and considered charities?*

*Meeting with all PPG members is planned for early June – date and location to follow*

**AOB**

**Falls & slips** - JA suggested ideas on "How to fall from Judo Association". AS proposed JA write an article on slips, trips and hazards.

**Loneliness Epidemic** – BM has volunteered to a visitor at the Carers Support Centre.

**70<sup>th</sup> Anniversary of NHS** – Question was asked if the surgery has plans to celebrate this?

*CK has asked about this and may be a good idea to link with Health Week 3 – 7 July 2018.*

**Newsletter** – does not appear to be a sub-committee for this. AS volunteered to be a reporter.

*CK would like to confirm that the sub-committee was confirmed at December 17 meeting and the members who put their names forward were: AS, CA, MD and BB.*

**Respite Care for Carers** – Carers Support Centre is the best place to get advice and support information

*There is a poster in the waiting room advising patients of this with contact telephone*



**Promoting PPG Group** - Consideration given to arrange a date and time and consultation to be in the surgery.

*CK and EW spoke about having another recruitment day to address this. Date to be arranged.*

**Pancreatic Cancer** – Speaker to be arranged for next PPG Meeting.

*Has a member volunteered to arrange this – is so who and by when?*

**Cares Week** – this is scheduled for week 11 – 17 June 2018.

Posters to be put up and to have a singing session on the Wednesday 13<sup>th</sup> June 2018.

*CK has already prepared posters for Carers week and these will go up the beginning of June 2018.*

*Members need to organise coordinating the singing group?*

**Parking for Patients** - discussion about addressing this issue. No progress achieved

*Members did propose campaigning the Council to improve parking – what has happened with this?*

**Date of next PPG meeting: Thursday 9<sup>th</sup> August** at the Surgery. Time is 2pm

Date and time for Health Week planning meeting - to be confirmed by 30<sup>th</sup> May 2018

The meeting concluded at?

Minutes Typed by Caroline Knight – Secretary

Minutes Approved

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Signed: Mr Eric Webb (Chair)

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Date: 6 September 2018